

## Where to Go

A Mobile Sales Unit License is obtained from the Meridian City Clerk's Office in Meridian City Hall.

The online permit process and application is available online at <http://www.meridiancity.org/clerk/mobilesales>

## Required Items for MSU License

- Completed MSU Application.
- Copy of valid driver's license or ID card.
- A 2"x2" photograph of applicant.
- Proof of Auto Insurance.
- Proof of Central District Health approval (if applicable).
- Application fee.
- Fingerprints taken by Idaho State Police (City Clerk will provide applicant with fingerprint card to take to ISP upon completion).



### **Meridian City Clerk**

Meridian City Hall  
33 E. Broadway Avenue Suite #104  
Meridian, ID 83642  
Phone: (208) 884-4433  
<http://www.meridiancity.org/clerk>

### **Meridian Police Department**

1401 E. Watertower Ln  
Meridian, ID 83642  
Phone: (208) 846-7300  
Dispatch: (208) 377-6790  
Emergency: 911

## Disclaimer

This brochure is intended to be used for general information purposes only, and the content is subject to exception, varied interpretation and change. Nothing herein should be construed or relied upon as the final decision of City staff or elected officials for any purpose whatsoever.



# **Meridian Police Department Code Enforcement**

## **MOBILE SALES UNIT (SOLICITORS LICENSE)**



## Soliciting in Meridian

A Mobile Sales Unit (MSU) License is required to sell, door to door, any goods or services within Meridian city limits. People offering any services or goods door to door must have a Mobile Sales Unit Badge or License displayed.

## A Mobile Sales Unit License is not required for:

- First Amendment activities on private or public property.
- Someone invited to the property.
- Any trade, gift, offer, or display required by law or court order.
- The occasional sale by local school students of admission to a function to their school, or of goods or service in support of a school program.
- Insurance producers that hold a valid state license.

## Mobile Sales Unit Badge and License

A Mobile Sales Unit Badge and License will be issued to approved solicitors. Solicitors are required to display one or both of these identifications while conducting sales.



The reverse of the Mobile Sales Unit Badge will have a City of Meridian seal with the Meridian City Clerk's signature across it.



CITY OF MERIDIAN LICENSE	
33 East Broadway Avenue Meridian, ID 83642 ph 888-4433 fax 888-4218	
No.	MSU-19-0000
FOR:	Mobile Sales Unit
Fees Paid \$Fee Dollars	
Issued by the City Clerk's Office of the City of Meridian, conforming with the laws of the State of Idaho and the ordinances of the City of Meridian, Idaho.	
Licensee:	Joe Sales
Business Name:	Name of Company
Goods or Services:	Product/Service
Hours of Service:	Days/Hours
Location of Operation:	Location of Business
Telephone:	Business Phone Number
Date Granted:	06/01/2019
Date Expires:	06/01/2020
**Must be signed and sealed by City Clerk (or Dep.)	
License Holder (Display)	

## Soliciting Without Proper License

Penalty: See MCC 3-4-2 A violation of any provision of this section shall be a misdemeanor, punishable by such fine and/or imprisonment as established by Idaho Code. In addition to such penalty, any person violating any provision of this section shall be subject to any and all other applicable administrative, criminal, and/or civil penalties. Each day upon which a violation of this section continues or occurs may be deemed a separate and distinct violation.